



July 11, 2012

Mr. Todd Saxberg
Truckee Meadows Water Reclamation Facility
8500 Cleanwater Way
Reno, NV 89502

Subject: Proposal to Provide Process Engineering Assistance–Phase 3

Dear Mr. Saxberg:

At your request, we have prepared the following Scope of Work to provide process engineering assistance to help you address process and operations questions concerning the Truckee Meadows Water Reclamation Facility (TMWRF).

SCOPE OF WORK

Task 1 – Process Engineering Assistance

Between August 13 and November 30 of 2012, Carollo will provide the following process engineering assistance to TMWRF staff:

- 1) Provide a total of thirty (30) 8-hour days of on-site assistance at TMWRF on an as-directed basis by plant staff to review process data, check operational procedures, and provide guidance on process control issues.
- 2) Provide up to 32 hours of on-call office assistance on an as-directed basis by plant staff to respond to process and operations questions.

COST AND SCHEDULE

Our estimated cost to perform the Scope of Work is attached. We will begin our services immediately after receiving a purchase order and written notice to proceed from TMWRF.

Please call us if you have any questions concerning this proposal.

Sincerely,

CAROLLO ENGINEERS, INC.

A handwritten signature in black ink that reads "Rick Chan".

Rick Chan, P.E.
Vice President

LABOR AND BUDGET ESTIMATE

**CITY OF SPARKS - TRUCKEE MEADOWS WATER RECLAMATION FACILITY
PROCESS ENGINEERING ASSISTANCE (8/13/12-11/30/12)**

Task	Task Description	Ron Appleton (1)	Total Hours	Labor Cost	Total Cost
		\$250			
1	On-Site Assistance	240	240	\$60,000	\$60,000
2	On-Call Assistance	32	32	\$8,000	\$8,000
Project Totals =		272	272	\$68,000	\$68,000

(1) Labor rate includes all direct cost, overhead, communication, and other material costs.